



School of Business and Management
Erasmus students mobility
Information and application procedures for SBM students

Eligibility

You can apply if you are a full-time BSc Business Management student at the School of Business and Management.

You have successfully completed at least two semesters of studies at the School of Business and Management before the start of your exchange programme.

You have an average of 2:1 or above.

Duration

You can study abroad for one semester with the possibility of extending your stay to two semesters. Due to the timetabling of the exam period at Queen Mary, you can only go either in semester A (autumn) or for the duration of whole year (autumn and spring). You cannot apply to go for the semester B (spring) only.

Our partner universities

France

EUROMED MANAGEMENT - Ecole de Management Marseille

2 places

Italy

Università Cà Foscari di Venezia (Cà Foscari University)

2 places

Università Commerciale Luigi Bocconi (Bocconi University)

5 places

Portugal

Católica Lisbon School of Business and Economics

2 places

Spain

Universidad Complutense de Madrid (Complutense University)

1 place

Sweden

Stockholm University School of Business

2 places

Turkey

İstanbul Bilgi Üniversitesi (Istanbul Bilgi University)

1 place

Application procedure

If you are eligible and interested in applying:

1. Visit the websites of our partner universities.
2. Look at their modules.
3. Prepare a study plan: what interests you? Is there a particular area you intend to explore?

4. Submit your study plan and, if available, a transcript of your results alongside a cover a letter where you explain why you want to study abroad, where you want to study, and what modules you are interested in. Submit it to Mrs Jenny Murphy (j.murphy@qmul.ac.uk) by the end of February 2012. We will then contact you to arrange a meeting. If demand is high we will need to select nominees on the strength of their application. It is advisable to consider a second option should places in your first choice be in high demand.

5. After the School has sent the nominations to the partner universities, the nominees may be contacted by the partner universities to complete a separate application/enrolment/registration form. The deadlines for completing the application/enrolment/registration procedures of the partner universities is indicated below.

6. Sign up to a language course at Queen Mary <http://www.languageandlearning.qmul.ac.uk/language/index.html> - although most of our partners offer modules in English, you will need some basic language skills to get by!

Module selection and catalogues

When choosing your modules abroad you need to check that they carry the required amount of credits for the semester or year. A credit is a unit of measure of the hours of study required to complete the course. In England, you normally accumulate a total of 60 credits per semester and 120 credits per year. In Europe, these are equivalent to 30 credits per semester and 60 credits per year. Each module at our School carries 15 credits, and you pick 4 modules per semester. European universities have their own system: for instance, many modules carry 6 credits, and to reach the 30 credits for the semester you must enrol on 5 modules. When looking at the module catalogues, verify the number of credits awarded by each module and build your study plan accordingly. More information can be found under the 'course load' sections of the individual fact sheets published by our partners.

Partner University	Availability of modules taught in English	Module Catalogue
EUROMED MANAGEMENT - Ecole de Management Marseille, France	Yes	http://www.campusvirtuel.net/ Click on the 'Net Syllabus (public area)' link on the left hand navigation panel to access the Course List by Academic Year and by Semester. Undergraduate exchange students can select modules from: - CeseMed Programme (programme focusing on International Business)

		<ul style="list-style-type: none"> - PMF Programme (programme focusing on Finance & Banking) - ESC Programme Bachelor Year 1 (programme focusing on Management)
Università Cà Foscari di Venezia (Cà Foscari University), Italy	Yes	http://www.unive.it/nqcontent.cfm?a_id=75825
Università Commerciale Luigi Bocconi (Bocconi University), Italy	Yes	http://www.ir.unibocconi.eu/coe
Católica Lisbon School of Business and Economics, Portugal	Yes	http://www.clsbe.lisboa.ucp.pt/site/custom/template/fceetplgeneric.asp?sspageID=494&lang=2
Universidad Complutense de Madrid (Complutense University), Spain	No: students must have a proven good level of Spanish	http://www.ucm.es/centros/webs/fccee/index.php?tp=Docencia&a=comunes&d=institucional_titulaciones.php&centro=5
Stockholm University School of Business, Sweden	Yes	http://www.fek.su.se/en/courses/
İstanbul Bilgi Üniversitesi (Istanbul Bilgi University), Turkey	Yes	http://www.register.bilgi.edu.tr/coursecatalog/yeni/index.asp?lang=en http://www.register.bilgi.edu.tr/coursecatalog/yeni/index.asp?mmi=108&lang=en

Deadlines for applications

The nomination procedure for Autumn 2012 will take place in mid February 2012. You can apply if you are in your first or second year of study. If you have any queries, contact the School of Business and Management Study Abroad Advisor, Dr Arianna Bove a.bove@qmul.ac.uk (Office Hours: Fridays 15:00-17:00). Please note that our partners will only receive nominations up to the following deadlines and will not consider applications beyond these dates.

Partner University	For exchange in semester A (Autumn)/full year (Autumn and Spring)
EUROMED MANAGEMENT - Ecole de Management Marseille, France	30 th April
Università Cà Foscari di Venezia (Cà Foscari University), Italy	30 th April
Università Commerciale Luigi Bocconi (Bocconi University), Italy	15 th May
Católica Lisbon School of Business and Economics, Portugal	31 st May
Universidad Complutense de Madrid (Complutense University), Spain	30 th June
Stockholm University School of Business, Sweden	30 th April
İstanbul Bilgi Üniversitesi (Istanbul Bilgi University), Turkey	1 st June (Application opens on 1 st April)

Further information on accommodation, facilities and contacts at our partner universities

Partner University	Contact
EUROMED MANAGEMENT - Ecole de Management Marseille, France http://www.euromed-marseille.com/en/EUROMED%20MANAGEMENT%20INTERNATIONAL/International%20exchange%20programme	Catherine Rossines Email: catherine.rossines@euromed-management.com
Università Cà Foscari di Venezia (Cà Foscari University), Italy http://www.unive.it/nqcontent.cfm?a_id=10395 http://www.unive.it/nqcontent.cfm?a_id=96352 http://www.unive.it/nqcontent.cfm?a_id=73693	Elisa Gamba or Enrica Pillon Email: erasmusin@unive.it
Università Commerciale Luigi Bocconi (Bocconi University), Italy http://www.unibocconi.eu/wps/wcm/connect/SitoPubblico_EN/Navigation+Tree/Home/Services/International+Relations/International+Students/Exchange+Students	Laura Matera Email: inexchange@unibocconi.it
Católica Lisbon School of Business and Economics, Portugal http://www.clsbe.lisboa.ucp.pt/site/custom/template/fceetplchancyv.asp?sspageID=493&lang=2&cyv=1	Ana Rita Dias Email: incoming@clsbe.lisboa.ucp.pt
Universidad Complutense de Madrid (Complutense University), Spain http://www.ucm.es/pags.php?a=&d=0000454	Email: erasmus1@pas.ucm.es or erasmus2@pas.ucm.es
Stockholm University School of Business, Sweden http://www.fek.su.se/en/Education/Exchange-students/	Rachel Weiner Email: rwe@fek.su.se
İstanbul Bilgi Üniversitesi (Istanbul Bilgi University), Turkey http://www.bilgi.edu.tr/en/information/international-center/foreign-students/erasmus-exchange/	Mr. Berat Saygıner E-mail: berat.sayginer@bilgi.edu.tr or erasmus@bilgi.edu.tr

Note: This information is collated for quick reference purposes. Prospective outgoing students are advised to check the host universities' websites regularly or contact the host universities for the most up-to-date information.